

PALM OS USER GUIDE

To start downloading and using documents available on the MN Info web page, please download and install the MN Info (Infingo™) Document Reader first.

For more detailed information on how to install Palm files (.pdb & .prc), please consult your handheld computer's manual.

Technical Requirements

Handheld Computer:

- Palm Operating System Version 3.1 and higher
- Minimum 350 Kb free memory for the Document Reader plus additional memory for documents (please make sure that the available memory matches or exceeds the document file size)

Desktop PC:

- PC running Windows 98/2000/XP or Mac OS (where Palm Desktop Software is available)
- Palm Desktop Software Version 3.1 and higher
- Microsoft Internet Explorer Version 6 or higher

Installing Document Reader

Connect your handheld computer to the desktop PC. On the MN Info download web page, click on the download link for your handheld computer platform. Select "Open"(*) from the "File Download" prompt and continue following the instructions on the screen. To complete the Document Reader installation, synchronize your handheld computer with your desktop PC.

Installing Documents

Select the type of the document that you wish to install by selecting the appropriate link on the MN Info download web page (MinnesotaHelp.info, Formulary Guide etc.). If necessary provide the additional information and click on the "Download Document" button. Select "Open"(*) from the "File Download" prompt. To complete the document installation, connect and synchronize your handheld computer with your desktop PC.

Note: Documents can be installed and run from external memory card by placing them inside the "Launcher" folder. For the detailed instructions on how to load files on your external memory card please consult your handheld computer's manual. Please note that the search performance can be significantly slower when searching the document stored on the external memory card.

(*)

- if opening file from it's location fails to complete the installation, please "Save" and download the document to your PC hard drive.

Double click on the downloaded file to continue the installation process.

- Netscape users please select "Save" and download the document to your PC hard drive. Double click on the downloaded file to continue the installation process

WINDOWS MOBILE USER GUIDE

To start downloading and using documents available on the MN Info web page, please download and install the MN Info (Infingo™) Document Reader first.

For more detailed information on how to install files on your Windows Mobile device, please consult your handheld computer's manual.

Technical Requirements

Handheld Computer:

- Windows CE 3.0 -or-
- Pocket PC 2000-2002 Operating System with ARM CPU -or-
- Pocket PC 2003 Operating System and higher
- Minimum 350 Kb free memory for the Document Reader plus additional memory for the documents (please make sure that the available memory matches or exceeds the document file size)

Desktop PC:

- PC running Windows 98/2000/XP or Mac OS (where Microsoft ActiveSync Software is available)
- Microsoft ActiveSync Software Version 3.1 and higher
- Microsoft Internet Explorer Version 6 or higher

Installing Document Reader

Connect your handheld computer to the desktop PC. On the MN Info download web page, click on the download link for your handheld computer platform. Select "Save" from the "File Download" and save the setup file to your hard drive. Run the setup file from its saved location and follow the instructions on the screen.

Installing Documents

Select the type of the document that you wish to install by selecting the appropriate link on the MN Info download web page (MinnesotaHelp.info, Formulary Guide etc.). If necessary, provide the additional information and click on the "Download Document" button. Save the document into your handheld computer's "My Documents" folder (You have to sync "Files"(*)). To complete the document installation, connect and synchronize your handheld computer with your desktop PC.

Using Document Reader

Select the "Programs" link from the "Start" menu and tap on the "MN Info" icon. Select the document that you wish to view and tap on the "Open" button (if necessary, tap on the folder icon to bring up the document library screen with the document list). Continue using the Document Reader in the similar way as you are using Internet Browser, by tapping on links and using the "home" and "back/forward" icons available at the top of the screen.

To search within a document: in a document view tap on the menu arrow (next to the folder icon) then select "Search" option (make sure to check "Ignore case" for best results).

To delete documents: in a library view (tap on folder icon) tap on the document name than tap on "Delete" button.

(*) if you are not synchronizing your handheld computer's "Files" / "My Documents" folder please follow these steps:

1. Connect your handheld computer to the desktop PC
2. Bring the ActiveSync screen up by clicking on the ActiveSync icon (right corner of the "start programs" bar)
3. Click on the "Options" button and select the "Files" checkbox

FAQ - Frequently Asked Questions

General

- [1. During file download, selecting "Open" brings up information that the file in question cannot be found on my PC's hard drive.](#)
- [2. How do I delete a single document but keep others and the Document Reader?](#)
- [3. Can I search for keywords within document\(s\) on my Palm and/or Windows/Pocket PC handheld?](#)

Palm PDA

- [1. After I download and install document and HotSync my Palm PDA, the selected document cannot be found on the Document Reader's "Library" Screen. In fact, it's not on the PDA.](#)
- [2. I typed a keyword in the "Find" text field and tapped "Ok" but the Document Reader is searching only in the current page and not in the rest of the document. What am I doing wrong?](#)
- [3. Can I install documents on my memory card?](#)

Windows Mobile PDA

- [1. I copied selected documents to "My Documents" folder but they don't appear in the reader's library list?](#)

General

- 1. During file download, selecting "Open" brings up information that the file in question cannot be found on my PC's hard drive.**

Selecting "Open" during file download should in general remove one step in the installation process as downloaded file will be executed automatically on PCs with installed Palm HotSync software. If this fails, please select "Save" instead and save the file to a known location on your hard drive. Double click the file to continue the installation process. It is recommended that Netscape users always save the file first.

- 2. How do I delete a single document but keep others and the Document Reader?**

Palm: in a library view (if not in library view: tap on folder icon) tap on the icon located to the left of the document name. Select "Delete".

Windows: in a library view (if not in library view: tap on folder icon) tap on the document name than tap on "Delete" button.

- 3. Can I search for keywords within document(s) on my Palm and/or Windows/Pocket PC handheld?**

Palm: in a document view tap on the left half of the "eyeglasses" icon. Select appropriate search option from the menu. Uncheck "Phrase" if not sure about this option. For more

information on how to use the search feature please tap on the “i” icon in the top right corner of the search dialog screen.

Windows: in a document view tap on the menu arrow (next to the folder icon) then select "Search" option (make sure to check "Ignore case" for best results).

Palm PDA

1. After I download and install document and HotSync my Palm PDA, the selected document cannot be found on the Document Reader’s “Library” Screen. In fact, it’s not on the PDA.

Make sure that the available memory on your PDA exceeds the document file size. Document file size can be seen on the Palm “Install Tool” screen prior to HotSync. To find out how much free memory is available on your PDA, please consult your Handheld Computer’s manual (on most Palm PDAs tap on the battery icon at the top of the screen). Other possible reasons for this problem is failing to select the appropriate PDA user on the Palm “Install Tool” screen prior to HotSync and/or installing document on a memory card folder that is not accessible to the reader.

2. I typed a keyword in the “Find” text field and tapped “Ok” but the Document Reader is searching only in the current page and not in the rest of the document. What am I doing wrong?

Make sure that on the “Find” screen you change the “in page” menu option into “in all pages” or other more appropriate option. To learn more about different “find” options, tap on the “i” button (top right corner of the “Find” screen).

3. Can I install documents on my memory card?

Due to the size of some documents it is more practical to store them on the external memory card. To enable reader to find documents, they have to be located in the /Launcher or /Palm/Programs/MN Info folder. To learn how to install/move documents onto your memory card please consult your handheld computer's manual.

Note: Find function can perform significantly slower when searching through documents located on external memory cards.

Windows Mobile PDA

1. I copied selected documents to “My Documents” folder but they don’t appear in the reader’s library list?

If the Document Reader is running while transferring documents, it’s library screen might not automatically “refresh” to show new content. Tap on the “Exit” button (not the X button) to close the reader, then restart it again. All valid documents located in the

“My Documents” and its subfolders should appear in the library list. Note: Make sure that you did not change the default path for documents in the settings (tap on the “Settings” button).